



**CITY OF DORAVILLE, GEORGIA – Department of Administration/City Hall, 3725 Park Avenue, Doraville, GA
Occupational Tax (Business License), Planning and Zoning, Building and Inspections**

Question: What do I do now that I have obtained my Occupational Tax Placard upon payment of the occupational tax? The placard is the 8.5” x 11” (paper size) item in a horizontal display format given to you by the Occupational Tax Clerk which expires every December 31st and shows the City seal and the word “Doraville” written across the face of the item on a 45 degree angle/bias. This is specialty security paper which has been printed exclusively for the City of Doraville. Your business name is plainly shown on the placard as well as an “INV-“ control number.

This item was once called a “business license.” Since 1996, a business license has been called an occupational tax.

Answer: Display your Occupational Tax for all to see.

This requirement applies to renewals and new businesses.

The City Council recently approved an ordinance on February 1, 2010, which requires the display of your current Occupational Tax Placard. Remember the taxes are due every year on December 31st regardless of the date of original issuance of the placard.

Post the original placard (not a duplicate or copy) adjacent to the transaction counter (cash register) on the wall within a visible public area with your Certificate of Occupancy. Be careful to protect this document – behind a glass frame is best. If your business requires the possession of other State and/or City license(s)/certificates/permits don't forget to visibly display these as well.

The City charges for duplicate placards. Not having these items visibly posted on-site is essentially the same as not having them and may subject your business to further penalties. If you have a home occupation, you can even get a card sized placard instead of a wall sized placard.

If a City Code Enforcement/Quality of Life/ Police Officer comes into your business to review these items, kindly direct them to the location where these items are displayed so that we can do our job without having to disrupt your business activities OR if you have a home occupation you can show them your card.

Thank you for your cooperation.

Your business is what makes Doraville a vibrant community! We're glad you are here.

For more information, contact us at (770) 451-8745 or cityhall@doravillega.us