

Minutes
City of Doraville
April 19, 2004

Those Present: Mayor Jenkins
Mayor Pro Tem Lamar Lang
Councilmembers: Thurman Roach
Ed Lowe
David Weese
Jason Anavitarte
Marlene Hadden

City Attorney: Rick Powell

The meeting was called to order by Mayor Jenkins.

The minutes of April 5, 2004 were read with a motion and second to approve. The motion carried unanimously.

Ms. Cindy Shaw of Raymond Drive came before the Mayor and council for a variance for a garage using the same existing pad from a car port. Ms. Shaw would need a variance of 2 feet for the structure. The variance would have to be advertised and an additional public reading of the variance request. A variance request application and a building permit would have to be applied for. It could be two meeting ahead for the final decision to be made regarding the variance.

A representative from Besco Beauty company came to ask for a variance to build onto the shop at the back of the property. The request was additional storage. He would need a 20 foot variance to construct the building. Chuck Entsminger, the City Inspector will meet with the representative to further discuss the variance.

Bids were obtained from the request for proposal from CPA firms to hire a new auditor. Mr. James Whitaker from the firm of Meeks and Whitaker was in attendance and was asked questions by the Mayor and council. The bids were opened. One bid was from Wilcox and Bevings and the other from Meeks and Whitaker. The council voted to go with Meeks and Whitaker as the new firm to conduct the City Audit, which also includes the federal and state asset forfeiture accounts.

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The motion was made Mr. Lang to accept the low bid for Meeks and Whitaker. Seconded by Councilman Jason Anavitarte. The motion carried unanimously.

Mayor Jenkins discussed the week's payroll check which will be held back the week of June 20-27, 2004. This policy will be adopted to allow the payroll department to setup direct deposit and also to get back on track with paying employees in arrears.

Motion made Councilman Jason Anavitarte to go forward with the 1 week payroll holdback. Seconded by Councilman Thurman Roach. The motion carried unanimously.

City Clerk Edie Warwick presented to the council the cost for the postal meter enhancement at a cost of \$364 per month, with a 48 month lock in. If funds are not appropriated for the next year the contract is not valid. Some of the cost for postage will be recouped in savings with bulk rate mailing.

Motion made by Councilwoman Marlene Hadden to purchase the postal meter enhancement. Seconded by Mayor Pro Tem Lang. The motion carried unanimously.

Councilwoman Marlene Hadden discussed financial procedures. She presented written financial procedures from different cities, as well as information from GMA. She asked that the Mayor and council consider agreeing on a proposed method to develop a policy for financial procedures for fiscal integrity. There were various comments from the members of the council regarding City of Decatur's plan. Mayor Pro Tem Lang said our current financial procedures are in accordance with the State of Georgia law. Attorney Rick Powell presented a handout which outlined the ordinances on financial procedures. Mayor Pro Tem Lang said he was for developing a policy so long as it does not cost a lot of money. He felt our present methods for the Mayor to review invoices prior to payment was working well. Councilwoman Hadden felt that each of the 10 points in the City of Decatur plan could be a guide for Doraville to use to write the procedures for financial procedures. Councilwoman Hadden felt it was the responsibility of the council to be financially responsible to the residents of the City.

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Motion was made by Councilwoman Hadden to have a public work session to discuss financial procedures policies on Monday, April 21, 2004

Seconded by Mayor Pro Tem Lang.

The motion carried unanimously.

Mayor Jenkins asked the council to consider a moratorium on issuing tree cutting permits. He asks for the moratorium not to exceed 90 day to review the tree cutting ordinance. Only in the case of threat to life or property would a permit be issued.

Motion made by Mayor Pro Tem Lang to place a tree cutting moratorium for a period of time not to exceed 90 days to study the ordinance.

Seconded by Councilman Weese.

The motion carried unanimously.

Approval of the payment of the bills was brought up by the Mayor.

There was a motion made to approve the payment by of the bills by Councilman Anavitarte, seconded by Councilman Roach. However there was not a vote to approve the payment of the bills.

Attorney Powell reported on the Ordinance 04-08 which required advertising regarding auto repairs in residential areas was ready for adopting.

Motion made by Councilman Lowe to approve the Ordinance 04-08.

Seconded by Councilwoman Hadden.

The motion carried unanimously.

Attorney also brought Ordinance 04-09 regarding banning gravel as a drive way substance which was advertised in accordance with the zoning regulations.

Motion made by Councilman Anavitarte to approve Ordinance 04-09.

Seconded by Councilwoman Hadden.

The motion carried unanimously.

Mayor Pro Tem Lang reported the city did not receive any grant funds of the T grant. He also said the cost for the green space could cost \$14,000 to purchase the

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land for a park on Red Oak Drive. The consensus of the council was to procedure with the purchase of the property to be used as green space.

Resident's time: Mr. Fite asked if the council operated under Robert's rule. Mr. Fite also mentioned having an old oak tree in his yard looked at by a professional to determine if the tree was to be cut down. Mr. Livingston said he could not hear from the podium microphone. Mr. Hart asked for "no parking" signs be place on Chestnut Drive. Another resident commented on ordinance adherence regarding protecting property value be considered carefully for all property be it rental or otherwise. Mrs. Roberts wanted to know when pooper scooper signs would be back up. Chief King said that this is a transitional time in the City. Ordinance enforcement will be done now in all neighborhoods equally. Councilman Anavitarte reported in his district alone the number of junk cars was significantly less since January, which illustrates the ordinances are being enforced. Mr. Owens said he had problems in his neighborhood with junky houses, and dogs running loose.

There be no further business the meeting was adjourned.