



DORAVILLE DOWNTOWN DEVELOPMENT AUTHORITY MEETING MINUTES

SEPTEMBER 10, 2013 | 6:00 P.M.
CITY HALL

The Doraville Downtown Development Authority Board of Directors held its second regular meeting in Council Chambers at City Hall, 3725 Park Avenue, Doraville, Georgia 30340. The following were in attendance:

Chairman	Jack Halpern
Vice Chairman	Chris Avers
Secretary	Kevin McCarron
Treasurer	Jonathan Wallace
Board Member	Barry Brown
Board Member	Seth Fischer
Board Member	Harold Shinn
Director, EcD.	Luke Howe
Counsel	Dan McRae

CALL TO ORDER

The meeting was called to order by Chairman Jack Halpern at 6:00pm.

ROLL CALL

Roll was called with all members in attendance.

APPROVAL OF MINUTES

ACTION: The motion to adopt the minutes from the May 30, 2013 meeting was made by Director Chris Avers and seconded by Director Seth Fischer, without discussion. The minutes were adopted unanimously (7-0).

OLD BUSINESS

The Board conducted a reflective discussion on the FCP deal – the primary subject of the initial DDA Board meeting. The Board, staff and counsel discussed the merits of implementing a bond application process. The Board directed staff/ counsel to research and draft a bond project application.

NEW BUSINESS

1.) Georgia Department of Community Affairs Downtown Development Program Presentation

Staff introduced Mr. Billy Peppers from the Georgia Department of Community Affairs' Office of Downtown Development. Mr. Peppers gave the Board a presentation on the state of DCA programs specific to downtown development. Mr. Peppers' provided a handout included as Exhibit A.

No action was taken.

2.) DDA Seal Concepts Presentation

Board Secretary, Kevin McCarron, presented three concepts for the DDA's official Seal design. Mr. McCarron discussed the symbolism of each design. A Board discussion ensued. It was ultimately agreed upon to select Option 1.

ACTION: The motion to adopt Option 1 was made by Director Harold Shinn and seconded by Director Jonathan Wallace. Option 1 was adopted as the Authority's official Seal unanimously (7-0). Mr. McCarron's memo and concepts are included as Exhibit B.

3.) Staff Updates

- Staff reported on upcoming Board member training sessions and associated expenses (approximately \$2,500.00 in total). He recommended waiting until after the City's mid-year budget review, so that a DDA line item could be included in the City's Budget (FY 7/1/13 – 6/30/14). In the meantime, staff stated that he would work with the University of Georgia's Carl Vinson Institute and legal counsel to hold a 2014 session in the area to reduce and/ or eliminate travel expenses.
- Staff reported on the recent closing of "GamesThatWork," a video game company that will be located on New Peachtree Road.
- Staff reported on the Mayor and City Council's recent strategic planning. The Board discussed opportunities to assist in carrying out downtown development goals. The Board requested a report of all City-owned property.

COMMENTS

It was determined that the next meeting of the Downtown Development Authority would meet on Tuesday, December 3, 2013 at 6:00pm. The meeting will be held in Council Chambers at City Hall.

ADJOURNMENT

ACTION: The motion to adjourn the meeting was made by Director Chris Avers and seconded by Director Seth Fischer. The motion was adopted unanimously (7-0). The meeting adjourned at approximately 7:15pm.